



TAFT INDEPENDENT SCHOOL DISTRICT

400 College Street, Taft, Texas 78390
361-528-2636, EXT. 2224 361-528-2223 (fax)

www.taftisd.net

Joe Lopez

Superintendent of Schools

"OUR FOCUS IS CHILDREN"

June 26, 2017

Dear Parent/Guardian:

If you are interested in re-applying for your child(ren) to attend Taft ISD Schools as an out-of-district transfer student(s), please visit the Taft ISD website at www.taftisd.net. There you will find a link for the **Student Transfer Renewal Application for the 2017-2018 School Year**. Once you have completed an application for your student(s), please sign and return the form by July 20, 2017 to: Melissa Hinojosa, PEIMS Coordinator, 400 College Street, Taft, Texas, 78390. Scanned, faxed or duplexed copies of the application will not be accepted. Please submit only the **ORIGINAL** Signed Application.

Please be advised that the Superintendent may revoke the transfer of a student for violation of Board Policy, violation of Student Code of Conduct, failure to supply required documentation for enrollment, failure to maintain a 94 percent attendance rate, excessive tardies, failure of a course, failure of a State Test and/or requiring additional staff to ensure academic success.

Please be reminded that Taft ISD cannot provide transportation to and from the District of residence.

Your timely return of this form is appreciated. You will be notified by this office of the renewal status by July 31, 2017.

Sincerely,

Joe Lopez
Superintendent of Schools

TAFT PRIDE

TAFT ISD EMPLOYEE: YES _____ NO _____ CAMPUS: _____

Taft ISD
District Name

Texas Education Agency
Division of Accreditation
Application for Transfer

205-907
County-District Number

2017-2018

Authority for Data Collection: Texas Education Code 21.061; Civil Action 5281, Section A

Planned Use of Data: To complete the report required by Federal Court Order Civil Action 5281.

Instructions: This form must be used for all student transfers, **within the State of Texas**, including hardship. Column instructions can be found on the reverse side of this form. The Superintendent of the receiving district must circle **approval** or **disapproval** and sign the transfer form. For further information, contact the Division of Accreditation at (512) 463-9671.

Students' Name Last First MI			Student's SS#	Student in District Last Year		Ethnic Code	Student's Date of Birth	Sending Co. District Number	Student's Grade Level 2017-2018	Receiving Campus No
				YES	NO					

This section must be completed by parent or guardian:

I have been informed of the receiving district's policy concerning tuition charges, if any, for a transferred student whose grade is taught in the student's district of residence and I accept responsibility for the payment of tuition.

Parent's Printed Name _____

Signed _____
Parent (Guardian's) Signature

Street Address _____

City, State, Zip _____

Home Phone: _____ Work Phone: _____

This section must be completed by the receiving district superintendent:

The above transfer was Approved on this _____ day of _____ 20_____
Disapproved

Typed Name of Receiving District Superintendent	Date	Telephone	Signature
Mr. Joe Lopez		361-528-2636	

One copy should be retained at both districts for audit purposes.

**INSTRUCTIONS FOR COMPLETING
Application for Transfer Form ACC-041A**

Form ACC-041A should be completed, according to the column instructions listed below. This form should be completed in duplicate by the receiving district office. For audit purposes, one copy should be retained by the receiving district office and one copy should be mailed to and retained by the sending district office. Use the *Texas School Directory* for county-district and campus numbers.

Column Instructions

Student's Social Security Number

Enter the student's social security number for TEA reporting

Student's Name

Enter the student's name.

Ethnic Code

Enter the appropriate ethnic code using the following definitions:

- (1) = American Indian or Alaskan Native
- (2) = Asian or Pacific Islander
- (3) = Black, not Hispanic
- (4) = Hispanic
- (5) = White, not Hispanic

Student's Date of Birth

Enter the student's date of birth for TEA reporting

Attendance Data (Current Year)

Enter the current county-district number for the student (current district of residence).

Grade

Enter the grade to which the student will be assigned for the regular academic programs or special education programs during the next school year.

Campus Number (Receiving District)

Enter the campus number to which the student will be assigned in the receiving district during the next school year.

**ADMISSIONS: INTERDISTRICT TRANSFERS
FDA (LOCAL)**

TRANSFER REQUESTS: The Board delegates to the Superintendent the authority to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, or national origin.

A nonresident student wishing to transfer into the District shall file an application for transfer each school year with the Superintendent or designee. Transfers shall be granted for one regular school year at a time. In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff and the student's disciplinary history and attendance records.

A transfer student must follow all rules and regulations of the District, including those for student conduct and attendance, and that violation of the District's rules and regulations may result in revocation of the transfer agreement. The effective date of the revocation will be set in accordance with the written transfer agreement. Written notification of any transfer revocation shall be sent to the school district of residence.

TUITION: The Board shall determine annually and within statutory limits the amount of tuition, if any, to be charged. Students who withdraw during the semester/trimester shall forfeit the balance of the tuition. The district may initiate withdrawal of students whose tuition payment is delinquent.

APPEALS: Any appeals shall be made in accordance with FNG (LOCAL) and GF (LOCAL), as appropriate.



TRANSFER FOR EMPLOYEE'S STUDENTS: A nonresident student of a Taft ISD employee may attend the Taft ISD schools free of tuition upon approval of transfer application. Should the employment status with the employee and Taft ISD change, the employee must notify the Superintendent's office immediately at 361-528-2636.



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OUT-OF-DISTRICT STUDENT TRANSFER AGREEMENT

This Transfer Agreement establishes the terms and conditions for the student named below to attend Taft ISD public schools as a transfer student for the **2017-2018** school year. Student is a resident of the _____ School District. Student's parent or guardian requests that the student be permitted to attend Taft ISD schools in the **2017-2018** school year and agrees to the following terms and conditions for that transfer:

1. This transfer is effective for the **current school year only**. District approval of this transfer creates no right or expectation that the student will be admitted as a transfer for any subsequent school year.
2. This transfer is approved for the **named student only**. District approval of this transfer creates no right or expectation that another student from the same family will be admitted as a transfer.
3. Student must maintain **acceptable levels of attendance, academic achievement, and compliance with the Student Code of Conduct** throughout the entire school year. Acceptable levels are defined as:
 - a. attendance that does not place the student at risk of losing credit under Education Code 25.092 or require the District to warn the parent(s) or the student of truancy proceedings under Education Code 25.095;
 - b. academic achievement that results in a passing grade in all courses by the end of the semester. At the end of each grading period, the student should receive no more than one grade that is below passing; the student should have STAAR scores at "Meets Satisfactory Expectations" or above; and
 - c. compliance with the Student Code of Conduct that results in no offenses requiring removal to an Alternative Education Program or expulsion and no more than two referrals each grading period for other Code of Conduct infractions.
4. Parent(s) must comply with and observe **all District Policies** and reasonable District and campus Procedures and Requirements.
5. The Superintendent may, at the end of the school year, revoke the transfer of a student who fails to maintain an acceptable level of attendance, academic achievement, or compliance with the Student Code of Conduct during a school year or who fails to pay tuition on time.
6. The Superintendent may revoke the transfer of a student whose parent(s) do not comply with and observe all District Policies and reasonable District and Campus Procedures and Requirements.
7. If the student's approved transfer status is revoked, revocation ordinarily will be effective at the end of the school year.
8. The parent(s) or the student will be **responsible for transportation** to and from the District school to which the student is assigned.
9. Except as modified by this Transfer Agreement, the student will be subject to all policies, regulations, rights, privileges, and responsibilities of enrollment in the District as if he or she resided in the District.

The District and the parent(s) agree that this Transfer Agreement is the entire agreement controlling the admission and enrollment of the student in the District for the 2017-2018 school year.

Student's Signature

Date

Student's DOB

Student's ID#

Parent's Signature

Date

Superintendent's Signature

Date